



HAWAII FOODBANK

Monthly Agency Activity Report

Month / Year: _____

Agency: _____

Agency #: _____

Reported By: _____

Phone #: _____

Prepared Meals

<u>On-site</u>		
Day(s) / Time(s):	<u>Non TEFAP/USDA</u>	<u>TEFAP/USDA</u>
# of Adults		
# of Children		
Total # of Meals served		
<u>Outreach</u>		
Day(s) / Time(s) / Location(s):	<u>Non TEFAP/USDA</u>	<u>TEFAP/USDA</u>
# of Adults		
# of Children		
Total # of Meals served		

Pantry (Unprepared Meals)

<u>On-site</u>		
Day(s) / Time(s):	<u>Non TEFAP/USDA</u>	<u>TEFAP/USDA</u>
# of Adults		
# of Children		
Total # of Households Served		
<u>Outreach</u>		
Day(s) / Time(s) / Location(s):	<u>Non TEFAP/USDA</u>	<u>TEFAP/USDA</u>
# of Adults		
# of Children		
Total # of Households Served		

Ohana Produce Plus Program

Day(s) / Time(s):	<u>Non TEFAP/USDA</u>	<u>TEFAP/USDA</u>
# of Adults		
# of Children		
Total # of Households Served		

All Distribution

# of families with current employment	
# of families receiving any form of Government Assistance, Public Assistance, or Subsidy	

Reports are due by the 15th of the following month

Mail to:
 Hawaii Foodbank - Kauai Branch
 Attn: Michelle Panoke
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 Lihue, HI 96766

Or Fax to:
 (808) 482-2225

Or E-mail to:
 michelle@hawaiifoodbankkauai.org